

## **Disciplinary Board**

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The Disciplinary Board (DB) is a component of the disciplinary process. If the State Professional Responsibility Board authorizes formal charges, the DB acts as the hearing or trial panel for each contested case. Each trial panel consists of two lawyers and one public member. Terms are for three years.

## **Fee Arbitration**

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Works to resolve disputes regarding attorneys' fees. Volunteer arbitrators, including two lawyer members and one public member, listen to both sides and then make a decision. Each matter can take one-half to an entire day. Terms are generally three years and members may be reappointed. There is a greater need for volunteers from Eastern and Southern Oregon.

## **House of Delegates**

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The House of Delegates (HOD) is a governance forum for the OSB through elected and ex-officio representatives. The HOD debates and decides matters of bar policy. The HOD consists of one public member from each in-state region and more than 200 lawyer members from in and outside the state. Terms are for three years. There is a greater need for volunteers from Eastern and Southern Oregon.

## **State Professional Responsibility Board**

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The State Professional Responsibility Board (SPRB) is a 10 member board, composed of eight resident attorneys and two members of the public. The board acts as the grand jury in the discipline system, making probable cause decisions on complaints. The board meets monthly and the workload is substantial, SPRB members serve four-year terms.

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**Committees**

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**Affirmative Action *(one statewide vacancy)***

Advise on programs designed to increase racial and ethnic minority participation in the Oregon legal profession. Meets 2nd Friday of every month at 3:30 p.m. at the Oregon State Bar, and consists of 19 members, 17 lawyers and 2 public members.

**Client Security Fund**

Investigate and recommend acceptance or rejection of claims for reimbursement of lawyer theft or misappropriation of client money. Meets on random Saturdays, every other month, 9:30 a.m. at various locations, and consists of 13 members, 12 lawyers and 1 public member.

**Judicial Administration *(one statewide vacancy)***

Advises Board of Governors on judicial selection and administration issues. Meets the 1st Thursday of every month, 3:30 p.m. at the Oregon State Bar, and consists of 15 members, 14 lawyers and 1 public member.

**Legal Services *(one statewide vacancy)***

The Legal Services program is responsible for reviewing and reporting to the Board of Governors on filing fee funds. The committee meets three to four times a month at noon in various locations, and consists of 9 members, 7 lawyers and 2 public members.

**Minimum Continuing Legal Education**

Provides input, analysis and evaluation of the program that accredits education programs for Oregon attorneys. Meets via a phone conference call, four times a year at noon, and consists of 7 members, 6 lawyers and 1 public member.

**Professional Commission *(one statewide vacancy)***

Promotes educational opportunities for lawyers, judges and the public. It also promotes professionalism and designs and develops creative approaches to the promotion of professionalism and equality. Meets quarterly on a Friday at the Oregon State Bar, and consists of 21 members, 5 judges and lawyers, 1 public member and several ex-officio members of the legal community.

**Public Service Advisory**

Provides volunteer opportunities to increase understanding and respect of the justice system by adult Oregonians. Meets quarterly on Saturday, at 10:00 a.m. at the Oregon State Bar, and consists of 13 members, 12 lawyers and 1 public member.

**Quality of Life**

Educate lawyers and firms about the benefits of balancing personal life and career obligations. Meets the 2nd Wednesday at 12:30 p.m. every other month at the Oregon State Bar, and consists of 10 members, 9 lawyers and 1 public member.

**State Lawyers Assistance**

Investigate and resolve complaints about lawyers whose conduct impairs their ability to practice law. Meets on the fourth Thursday every month, 4:00 p.m. at the Oregon State Bar, and consists of 12 members, 10 lawyers and 2 public members.

**Unlawful Practice of Law *(one statewide vacancy)***

Review and evaluate complaints concerning individuals who are not licensed or otherwise permitted to practice law in Oregon. Members are assigned individual complaints to investigate and recommend action in accord with the Committee's authority. The Committee reviews member reports and makes recommendations to Board of Governors whether to seek injunctive relief against violators. Meets second Friday of each month, 3:00 p.m. at the Oregon State Bar, and consists of 17 members, 15 lawyers and 2 public members.

# Oregon State Bar Public Member Application

Oregon  
State  
Bar

Name: (First, Middle, Last)

Residence Address: (number, street, city, state, zip)

Residence Phone:

County:

Office Phone:

Office Address: (number, street, city, state, zip)

E-Mail Address:

County:

Office Mailing Address: (if different)

Occupation: (and job title, if any)

County:

## **College and Post-Graduate Education:**

School	Location	Dates	Degrees

## **Employment:** *List major paid employment chronologically beginning with most recent experiences.*

Dates (from/to)	Employer and Position Held	Address

## **Community/Volunteer Services:** *List major volunteer employment and significant volunteer activities chronologically beginning with most recent services.*

Dates (from/to)	Organization and Position Held	Address

**Statement:** Describe why you are interested in serving as a public member of the Oregon State Bar. Include information not already mentioned about yourself and your experiences and background that supports your interests.

**Miscellaneous:**

Have you ever been convicted or have you pleaded guilty to any crime or violation? Do not include minor traffic offenses or juvenile convictions if expunged.  Yes  No

Have you ever been the subject of any professional disciplinary proceeding or had any professional license or permit revoked, suspended or restricted?  Yes  No

If your answer to either of these questions is "yes," please give full details on a separate sheet of paper.

**Opportunities:** If you have a particular interest in a committee or board, please indicate your preference. A brief description of OSB public member opportunities is included with this application.

Disciplinary Board  Fee Arbitration  House of Delegates  State Professional Responsibility Board  
Committees:

- Affirmative Action  Client Security Fund  Judicial Administration  Legal Services  
 Minimum Continuing Legal Education  Public Service Advisory  Professionalism Commission  
 Quality of Life  State Lawyers Assistance  Unlawful Practice of Law

**References:** List names, addresses, and phone numbers of three people who may be contacted as references.

Name	Address
Phone	Email Address
Name	Address
Phone	Email Address
Name	Address
Phone	Email Address

Applicant's Signature Today's Date

Where did you learn about the public member opportunities available at the Oregon State Bar?

*Application deadline is July 22, 2011. Return applications to:*

- Danielle Edwards, Oregon State Bar, 16037 SW Upper Boones Ferry Rd, PO Box 231935, Tigard, OR 97281-1935 •
- dedwards@osbar.org • 503-598-6994 (fax) •